



TLI40107 Certificate IV in Transport and Logistics (Warehousing and Storage)

Rationale:

A general qualification for the Warehousing and Storage Industry. Successful completion will require competency in units that relate to work defined as aligned at AQF Level 4.

Performance of a broad range of skilled applications including requirements to evaluate and analyse current practices, develop new criteria and procedure for performing current practices, and provision of some leadership and guidance to others in the application and planning of the skills.

Requirements for completion of the qualification:

A successful assessment outcome for a total **28 units**, comprising:

(a) **7 units** aligned at AQF 4 made up of:

- at least 5 units and up to 7 units from those listed below (aligned at AQF 4)
- up to 2 suitable units (aligned at AQF 4) drawn with appropriate contextualisation from either other Transport and Logistics Certificate IV qualifications, or other relevant endorsed Training Packages

and

(b) at least **5 units** and up to **7 units** aligned at AQF 3 made up of:

- at least 3 units and up to 7 units from those listed for the Certificate III in Transport and Logistics (Warehousing and Storage) (aligned at AQF 3)
- up to 2 suitable units (aligned at AQF 3) drawn with appropriate contextualisation from either other Transport and Logistics Certificate III qualifications, or other relevant endorsed Training Packages

and

(c) at least **7 units** and up to **9 units** at AQF 2 made up of:

- at least 5 units and up to 9 units from those listed for the Certificate II in Transport and Logistics (Warehousing and Storage) (aligned at AQF 2)
- up to 2 suitable units (aligned at AQF 2) drawn with appropriate contextualisation from either other Transport and Logistics Certificate II qualifications, or other relevant endorsed Training Packages

and

(d) **7 units** aligned at AQF 1 made up of:

- at least 5 units and up to 7 units from those listed for the Certificate I in Transport and Logistics (Warehousing and Storage) (aligned at AQF 1)
- up to 2 suitable units (aligned at AQF 1) drawn with appropriate contextualisation from either other Transport and Logistics Certificate I qualifications, or other relevant endorsed Training Packages.





Units can be packaged together to meet the specific supervisory, leadership and advanced technical needs of occupations while also providing options for multi-skilling. (Note that this may include basic units needed in an occupation which may also be packaged in a lower level occupation) Importantly, the flexibility of packaging with the qualification framework must be considered within the responsibility of individuals, enterprises and/or registered training organizations to package units to meet the legislative requirements and/or industry codes of practice necessary at the occupational levels.

Units are discrete from each other however, units may be clustered and delivered and/or assessed concurrently and/or holistically.

Field Unit

A Handling Cargo/Stock

TLIA507C Check and evaluate records and documentation

TLIA2307C Coordinate stocktakes

TLIA2507D Regulate temperature controlled stock

TLIA2807C Assess and monitor optimum stock levels

TLIA3107C Consolidate freight

TLIA3207C Organise transport of freight or goods

D Load Handling

TLID807C Monitor crane operations

TLID907C Direct crane operations

TLID3007C Supervise mobile crane operations

E Communication and Calculation

TLIE607D Collect, analyse and present workplace data and information

TLIE1307C Apply workplace statistics

F Safety Management

TLIF707C Implement and coordinate accident-emergency procedures

TLIF1407C Develop and maintain a safe workplace

G Teamwork

TLIG507C Organise transport workload

TLIG607C Facilitate work teams

I Customer Service

TLII107D Coordinate quality customer service

TLII507C Market services and products to clients





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L Resource Management

- TLIL507D Apply conflict/grievance resolution strategies
- TLIL907C Manage personal work priorities and professional development
- TLIL1007C Assess and confirm customer transport requirements
- TLIL2107C Coordinate the erection and dismantling of temporary storage facilities
- TLIL3007B Control a furniture warehouse
- TLIL3207B Implement equal employment equity strategies
- TLIL3307B Promote effective workplace practice
- TLIL3607B Develop rosters
- TLIL3707B Apply and amend rosters

P Business Planning

- TLIP107C Develop plans to meet customer and organisation needs
- TLIP207C Facilitate and capitalise on change in the workplace
- TLIP507C Manage workplace information

Q Financial Management

- TLIQ1007B Maintain customer credit accounts and services

R Contract Procurement

- TLIR107C Monitor supplier performance
- TLIR207C Source goods/services and evaluate contractors

U Environment

- TLIU107B Implement and monitor environmental protection policies and procedures

Employability Skills Summary for TLI40107 Certificate IV in Transport and Logistics (Warehousing and Storage)

The following table contains a summary of the employability skills as identified by the Transport and Logistics Industry for this qualification. This table should be interpreted in conjunction with the detailed requirements of each unit of competency packaged in this qualification. The outcomes described here are broad industry requirements that may vary depending on packaging options.





Employability Skill Industry/enterprise requirements for this qualification include:

Communication

- Establish and implement communication systems and procedures required for warehousing and storage operations
- Listen to and interpret verbal information related to warehousing and storage operations
- Read and interpret relevant regulations, instructions, signs and labels applicable to warehousing and storage operations
- Speak clearly and directly on diverse and complex matters related to warehousing and storage operations
- Write documents as part of duties, including completion of relevant forms, maintenance schedules and accident and incident reports
- Negotiate complex issues with others in the course of warehousing and storage operations
- Recognise and interpret non-verbal signs, signals and behaviour
- Use relevant communication equipment.

Teamwork

- Provide leadership to warehousing and storage personnel
- Motivate others in the workplace
- Collaborate with others in the course of warehousing and storage operations
- Manage the resolution of any interpersonal conflicts that may arise during warehousing and storage operations
- Manage the avoidance and prevention of harassment of others in the workplace
- Manage persons of different ages, gender, race, religion, political persuasion, etc.

Problem solving

- Identify and solve or report complex problems arising in the course of warehousing and storage operations
- Monitor and anticipate problems that may occur in the course of warehousing and storage operations including hazards and risks and take appropriate action to report or resolve the problems within limits of responsibility
- Manage the control of hazards and risks in a range of complex and diverse situations that may arise during warehousing and storage operations
- Use mathematics to solve problems such as various calculations related to a wide range of warehousing and storage operations.





Initiative and enterprise

- Modify activities dependent on differing warehousing and storage situations and contingencies
- Take appropriate initiatives in a diverse range of operational situations such as those above
- Manage the response to any changes in equipment, standard operating procedures and the working environment.

Planning and organising

- Implement and monitor operational and emergency plans, systems and procedures
- Implement and monitor systems and procedures for maintaining compliance with regulations and codes of practice
- Monitor the implementation of the workplace security and safety management systems (where applicable)
- Monitor and evaluate operational performance and compliance
- Collect and interpret information needed when supervising warehousing and storage operations
- Organise and plan own supervisory activities
- Manage time and priorities in the course of warehousing and storage operations.

Self management

- Interpret and apply relevant regulations and instructions
- Establish and follow own work plans and schedules
- Evaluate and monitor own work performance.

